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PREPARATORY COMMITTEE FOR THE
UNITED NATIONS CONFERENCE
ON HUMAN SETTLEMENTS
(HABITAT II)
First session
Geneva
11-22 April 1994
Item 1 of the provisional agenda
Adoption of the agenda and
organization of work

PROVISIONAL AGENDA FOR THE FIRST SUBSTANTIVE SESSION OF THE PREPARATORY COMMITTEE

1. Adoption of the agenda and organization of work.

2. Preparations for the Conference: Progress report of the Secretary General.

3. Preparations at the country level.

4. Preparations at the regional and global level.

5. Draft Statement of Principles and Commitments.

6. Draft issue papers and the draft format for the programmes and subprogrammes of the plan of action.

7. Arrangements for future sessions of the Preparatory Committee.

8. Provisional agenda for the second session of the Preparatory Committee.

9. Adoption of the report of the first session of the Preparatory Committee.

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ANNOTATIONS TO THE PROVISIONAL AGENDA FOR THE FIRST SUBSTANTIVE SESSION OF THE PREPARATORY COMMITTEE

GE.94-01127

Item 1. Adoption of the agenda and organization of work

Documentation for agenda item 1:

A/CONF.165/PC.1/1	Provisional agenda for the first substantive session of the Preparatory Committee
A/CONF.165/PC.1/1/Add.1	Annotations to the provisional agenda for the first substantive session of the Preparatory Committee
A/CONF.165/PC.1/INF.1	Report on the state of preparedness of documents for the first substantive session of the Preparatory Committee
A/CONF.165/PC.1/INF.4	List of documents
---	Report of the Preparatory Committee for the United Nations Conference on Human Settlements (Habitat II) (A/48/37)

1. Under this item, the Preparatory Committee is expected to take the following decisions: (a) adoption of the agenda; (b) organization of work between plenary and working groups; and (c) election of officers to service its working groups.

2. The Preparatory Committee will note that the provisional agenda for the first substantive session was completed by the Bureau of the Preparatory Committee during its meeting on 18 November 1993, held at United Nations Headquarters in New York.

3. The Bureau has suggested that two working groups be established: one to deal with item 5 of the provisional agenda - Draft Statement of Principles and Commitments, focusing on legal and institutional issues; and the second working group to deal with item 6 on the Draft Global Plan of Action, focusing on policy, programme and technical issues.

4. The Chairman of the Preparatory Committee in Geneva will chair all plenary sessions and will be assisted in this assignment by members of the Bureau, as required. The Preparatory Committee is further requested to elect the chairpersons of the working groups.

5. It is further suggested that the work of the session of the Preparatory Committee be organized according to the following structure, so as to avoid the occurrence of more than two official meetings at the same time: Plenary sessions only on the first two to three days, followed by the start of discussions in one working group. Time might still be allocated to complete the initial Plenary sessions simultaneously with the activities of the first working group. The second working group could start as soon as the Plenary has finalized its initial sessions, with the possibility of brief *ad hoc* Plenary sessions, as required. The Plenary is scheduled to reconvene for the last two or three days of the Preparatory Committee's session.

Item 2. Preparations for the Conference: Progress report of the Secretary General

Documentation for agenda item 2:

A/CONF.165/PC.1/2	Progress report of the Secretary-General of the Conference on the activities of the Conference Secretariat

6. Under this agenda item, the Preparatory Committee will receive the most up-to-date information available on the activities of the Habitat II secretariat.

Item 3. Preparations at the country level

Documentation for agenda item 3:

A/CONF.165/PC.1/2	Progress report of the Secretary-General of the Conference on the activities of the Conference Secretariat (Section A. Support to the preparatory activities at the country level)
A/CONF.165/PC.1/4	Draft work programme for the preparatory process (Section I. Support to the preparatory activities at country level)
A/CONF.165/PC.1/7	Recommendations of the Commission on Human Settlements at its fourteenth session
A/CONF.165/PC.1/INF.3	Report of the Expert Group Meeting on Urban Indicators for Country Reporting

7. Under this agenda item, countries that have already started preparations for the Conference will have the opportunity to report on their activities. The same opportunity will be accorded to accredited non-governmental organizations (NGOs).

Item 4. Preparations at the regional and global level

Documentation for agenda item 4:

A/CONF.165/PC.1/2	Progress report of the Secretary-General of the Conference on the activities of the Conference Secretariat (Section B. Regional and global activities)
A/CONF.165/PC.1/4	Draft work programme for the preparatory process (Section II. Regional and global activities)
A/CONF.165/PC.1/CRP...	Conference room papers presented by the regional economic commissions and other groups

8. Under this agenda item, the regional economic commissions and other organizations operating at the regional and/or subregional level that have already started preparations for the Conference will have the opportunity to report on their activities.

Item 5. Draft Statement of Principles and Commitments

Documentation for agenda item 5:

A/CONF.165/PC.1/3	Draft Statement of Principles and Commitments: report of the Secretary General

9. The Preparatory Committee will have before it a Draft Statement of Principles and Commitments (document A/CONF.165/PC.1/3) which has been

developed by the Habitat II secretariat and is submitted by the Secretary-General of the Conference in response to General Assembly resolution 47/180, paragraph 2(b).

10. The Preparatory Committee is requested to address the issues specifically identified in the summary of document A/CONF.165/PC.1/3 and to provide further development of the Draft Statement of Principles and Commitments, which would then be considered further by the Preparatory Committee at its second substantive session.

Item 6. Draft issue papers and draft format for the programmes and subprogrammes of the plan of action

Documentation for agenda item 6:

A/CONF.165/PC.1/5	Draft Format of the Global Plan of Action: Report of the Secretary General
A/CONF.165/PC.1/6	Major reviews: report of the Secretary General
A/CONF.165/PC.1/7	Recommendations of the Commission on Human Settlements at its fourteenth session
A/CONF.165/PC.1/INF.2	A policy review on the United Nations contribution to the implementation of Agenda 21 in the area of human settlements [provisional title]

11. Under this agenda item, the Preparatory Committee will have before it the recommendations of the Commission on Human Settlements at its fourteenth session (resolution 14/20), as contained in document A/CONF.165/PC.1/7, a report of the Secretary-General on major reviews (document A/CONF.165/PC.1/6) which is a synthesis paper containing an annotated outline of the four major reviews to be conducted by the Conference and outlining the secretariat's plan for their preparation and the draft format of the Global Plan of Action: report of the Secretary General (document A/CONF.165/PC.1/5) which contains the Secretary-General's proposals on the issue for consideration by the Preparatory Committee.

12. Additionally, document A/CONF.165/PC.1/INF.2, containing a review of the United Nations contribution to the implementation of Agenda 21 in the area of human settlements will be available.

13. It is expected that the Preparatory Committee will provide the secretariat with guidance on the further development of the draft format of the Global Plan of Action, as well as preparations of the four major reviews to be conducted by the Conference.

Item 7. Arrangements for future session of the Preparatory Committee

14. The Preparatory Committee is requested to decide on the arrangements of its future sessions, in particular on the preparations for the second substantive session, and the documentation expected to be prepared for it.

Item 8. Provisional agenda for the second session of the Preparatory Committee

15. Based on the deliberations of the first substantive session of the Preparatory Committee, the Secretary-General of the Conference will propose a provisional agenda for the second substantive session of the Preparatory Committee, which will take place in Nairobi from 26 April to 9 May 1995 in accordance with paragraph 7 of General Assembly resolution 47/180, dated 22 December 1992.

Item 9. Adoption of the report of the first session of the Preparatory Committee

16. In accordance with the provisional agenda, as revised by the Bureau of the Preparatory Committee during its meeting on 18 November 1993, held at United Nations Headquarters in New York, the preparatory Committee will adopt the report on the work of its first substantive session for submission to the General Assembly.

DOCUMENTATION

Agenda item	Symbol	Title
1	A/CONF.165/PC.1/1	Provisional agenda for the first substantive session of the Preparatory Committee
1	A/CONF.165/PC.1/1/Add.1	Annotations to the provisional agenda for the first substantive session of the Preparatory Committee
2, 3 and 4	A/CONF.165/PC.1/2	Progress report of the Secretary-General of the Conference on the activities of the Conference Secretariat
5	A/CONF.165/PC.1/3	Draft Statement of Principles and Commitments: report of the Secretary-General of the Conference
3 and 4	A/CONF.165/PC.1/4	Draft Work Programme for the Preparatory Process: report of the Secretary-General of the Conference
6	A/CONF.165/PC.1/5	Draft Format of the Global Plan of Action: report of the Secretary-General of the Conference
6	A/CONF.165/PC.1/6	Major reviews: report of the Secretary-General of the Conference
3 and 6	A/CONF.165/PC.1/7	Recommendations of the Commission on Human Settlements at its fourteenth session
1	A/CONF.165/PC.1/INF.1	Report on the state of preparedness of documents for the first substantive session of the Preparatory Committee
6	A/CONF.165/PC.1/INF.2	A policy review on the United Nations contribution to the implementation of Agenda 21 in the area of human settlements [provisional title] This document will be made available at the PrepCom.
3	A/CONF.165/PC.1/INF.3	Report of the Expert Group Meeting on Urban Indicators for Country Reporting
1	A/CONF.165/PC.1/INF.4	List of documents
1	(A/48/37)	Report of the Preparatory Committee for the United Nations Conference on Human Settlements on its organizational session

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(HABITAT II)
First session
Geneva
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Item 1 of the provisional agenda
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organization of work

PROPOSED ORGANIZATIONAL STRUCTURE FOR THE FIRST SESSION OF THE PREPARATORY COMMITTEE FOR THE UNITED NATIONS CONFERENCE ON HUMAN SETTLEMENTS (HABITAT II)

Note by the secretariat

At its meeting held on 10 April 1994, the Bureau of the Preparatory Committee decided to recommend to the Committee the following organization of work:

1. The Preparatory Committee may find it conducive to the efficient conduct of its work during the first session to adopt the specific organizational arrangements set out below:

(a) The Bureau

2. At its organizational session, the Preparatory Committee has elected the following officers to its bureau

Chairperson	Canada	(Mr. Robert Lloyd Wenman)
Vice-Chairpersons	Kenya	(Ms. Pamela Mboya)
	Sri Lanka	(Mr. Stanley Kalpagé)
	Azerbaijan	(Mr. Hassan Aziz ogly Hassanov)
Rapporteur	Ecuador	(Ms. Marjorie Ulloa)
Ex-Officio Member	Turkey	

3. At its first plenary meeting the Committee will, however, have to elect a new Chairperson.

4. In this regard, the Committee may wish to note that by a note dated 22 February 1994 the Chairman of the Group of Western European and Other States in New York informed the Secretary-General of the United Nations that Canada had withdrawn from the Chairpersonship of the Preparatory Committee for the United Nations Conference on Human Settlements (Habitat II). Subsequently, and by another note dated 3 March 1994, the Chairman of the Group informed the Secretary-General that the Group had endorsed the candidature of Mr. Martti Lujanen of Finland for the office of Chairperson of the Preparatory Committee.

(b) Sessional committees of the whole

5. The Preparatory Committee may find it advisable to establish two sessional committees of the whole. Committee I would be given the responsibility for items 3 (Preparations at the country level) and 4 (Preparations at the regional and global levels) of the provisional agenda and Committee II would be given responsibility for items 5 (Draft Statement of Principles) and 6 (Draft issue papers and the draft format for the programmes and subprogrammes of the plan of action), with the

remaining items being considered in Plenary.

6. A proposed time-table for the first session is presented in annex I. A list of agenda items with corresponding documents is presented in annex II.

Annex I

PROPOSED TIME-TABLE FOR THE FIRST SESSION OF THE PREPARATORY COMMITTEE FOR THE UNITED NATIONS CONFERENCE ON HUMAN SETTLEMENTS (HABITAT II)

11-22 APRIL 1994

		Plenary	Committee I	Committee II
Monday 11 April	a.m.	Opening of session (items 1 and 2) General debate	-	-
	p.m.	General debate	-	-
Tuesday 12 April	a.m.	General debate	-	-
	p.m.	General debate	-	-
Wednesday 13 April	a.m.	General debate	Item 3	-
	p.m.	General debate	-	Item 6
Thursday 14 April	a.m.	-	Item 3	Item 6
	p.m.	-	Item 3	Item 6
Friday 15 April	a.m.	-	Item 3	Item 6
	p.m.	-	Item 3	Item 6
Monday 18 April	a.m.	-	Item 3	Item 6
	p.m.	-	Item 3	Item 6
Tuesday 19 April	a.m.	-	Item 4	Item 5
	p.m.	-	Item 4	Item 5
Wednesday 20 April	a.m.	-	Consultations on draft resolutions and draft decisions	
	p.m.	-	Consultations on draft resolutions and draft decisions	
Thursday 21 April	a.m.	Draft reports/resolutions on items 1 and 2	Draft reports/ resolutions on items 3 and 4	-
	p.m.	-	-	Draft reports/ resolutions on items 5 and 6

Friday 22 April	a.m.	Draft reports of Committee I and Committee II	-	-
	p.m.	Items 7, 8 and 9	-	-

Annex II

LIST OF AGENDA ITEMS WITH CORRESPONDING DOCUMENTS

Agenda item 1. *Adoption of the agenda and organization of work*
A/CONF.165/PC.1/1; A/CONF.165/PC.1/1/Add.1 and 2;
A/CONF.165/PC.1/INF.1; A/CONF.165/PC.1/INF.4

Agenda item 2. *Preparations for the Conference: Progress report of the Secretary-General*
A/CONF.165/PC.1/2; A/CONF.165/PC.1/CRP.2

Agenda item 3. *Preparations at the country level*
A/CONF.165/PC.1/2; A/CONF.165/PC.1/4/; A/CONF.165/PC.1/7;
A/CONF.165/PC.1/INF.3; A/CONF.165/PC.1/CRP.1

Agenda item 4. *Preparations at the regional and global levels*
A/CONF.165/PC.1/2; A/CONF.165/PC.1/4; A/CONF.165/PC.1/CRP.3

Agenda item 5. *Draft Statement of Principles and Commitments*
A/CONF.165/PC.1/3

Agenda item 6. *Draft issue papers and draft format for the programmes and subprogrammes of the plan of action*
A/CONF.165/PC.1/5; A/CONF.165/PC.1/6; A/CONF.165/PC.1/7;
A/CONF.165/PC.1/INF.2

Agenda item 7. *Arrangements for the future sessions of the Preparatory Committee*

Agenda item 8. *Provisional agenda for the second session of the Preparatory Committee*

Agenda item 9. *Adoption of the report of the first session of the Preparatory Committee*

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(HABITAT II)
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Geneva
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PROPOSED PROGRAMME OF WORK FOR SESSIONAL COMMITTEE I

A. Objectives for the Preparatory process for Habitat II

Task: To introduce, discuss, and agree on a small set of specific national, regional, and international objectives which are to be achieved by Habitat II Conference and preparatory process.

Options which Committee I may wish to consider:

- Debate and adopt objectives as proposed by delegations
- Assign proposed objectives to working group for redrafting

Output: A set of about five well-defined objectives to be adopted by consensus.

B. Main activities during the preparatory process

Task: Define the essential activities at each level which will reach the objectives by June 1996.

Options which the Committee may wish to consider:

- Debate and adopt framework proposed in CRP.1
- Debate and adopt other activities as proposed by delegations
- Assign proposals to working group for redrafting

Output:

1) A recommended set of three or four essential activities to launch a national preparatory process

2) A similar set of activities for regional and international level preparations.

C. Participation

Task: To identify key actors, institutional arrangements and dialogue mechanisms for carrying out preparatory activities.

Options which the Committee may wish to consider:

- Principles for broadening the base of participation
- Responsibilities of national committees
- Responsibilities of local coalitions
- Support needed from regional and global levels

Output:

1) A draft recommendation of composition and responsibilities of national committees and local coalitions

2) A draft recommendation on representation at the Habitat II Conference

3) A draft decision on modalities for information exchange and communication between and among key actors and between levels (local, national, regional, global)

D. Organization of Conference

Task: To estimate the number of nature of attendance at the Conference; to define regional level activities leading to the Conference; to define objectives and modalities for the technology forum and trade fair.

Options which the Committee may wish to consider:

- Broad-based and inclusive delegations
- Separate NGO and local government forums
- Separate round tables and forums on special issues
- Private sector implementation of trade fair
- Appropriate technology forum
- Organization and objectives for PrepCom II

Output:

1) A set of draft recommendations on the above issues

2) A draft decision that all countries inform the Secretariat of the number and nature of participants at the Conference by (date)

E. Financing of Habitat II Conference and Preparatory Activities

Task: To estimate budgetary requirements at all levels and determine potential sources of funding.

Options which the Committee may wish to consider:

- Cost of basic preparatory activities at each level
- Resources and capacities available to carry out basic preparatory activities
- Mechanism for matching donors with recipients
- National plans of work on which requests for assistance should be based
- Reporting requirements for monitoring progress

Output:

1) A draft set of guidelines for national work plans

2) A draft decision on criteria/system for requesting assistance

3) A draft decision on priorities for providing assistance

4) A draft recommendation on replenishing the Trust Fund for LDC participation

5) A draft recommendation on replenishing the General Trust Fund

6) A draft resolution on country reporting (interim and final)

TIMETABLE FOR WORK

Day	Date	Item	Subject
Wednesday	13 April	A, B	Objectives and Activities
Thursday	14 April a.m.	C	Participation
	p.m.	D	Organization
Friday	15 April	E	Financing
Monday	18 April	Committees I + II	All drafts from both groups
Tuesday	19 April	A,B,C,D,E	Redrafting
Wednesday	20 April	A,B,C,D,E	Discussion and adoption